

Porterhouse Medical

Porterhouse Medical is a global insights and healthcare communications agency with a reputation for excellence. We work with some of the largest pharmaceutical companies in the world, helping them to connect with a global audience of healthcare professionals and patients, with a focus on improving people's lives.

Our growing, expert team is the perfect blend of science and creativity. We have editors, strategists, medical writers, client services managers and designers, who all work closely together on a variety of projects to ensure they are completed to the highest standard for our clients. Our core values, which form our Porterhouse PATH (Passion, Ambition, Togetherness and Humour), are built into our daily working lives and contribute to our culture and strong relationships.

Porterhouse Medical is part of SCIRIS, a global family of agencies delivering exceptional healthcare communications and consultancy services. SCIRIS connects best-in-class capabilities to achieve success across therapeutic categories and all phases of brand development through offering bespoke programmes in healthcare communications, health economics and outcomes research, creative and brand strategy, medical compliance, and insights. Together we are united by our ability to deliver intelligent solutions, inspired by science.

Account Executive (UK office/hybrid role) – Job description

We are currently looking for an Account Executive to join our busy client services team at this exciting time. The successful candidate will have exceptional problem-solving, project management and diplomacy skills. Strong face-to-face and written communication skills and a proven ability to develop lasting client relationships are also essential.

The successful candidate should be prepared to work in a fast-paced, creative environment with occasional opportunities for travel.

As an Account Executive, your key responsibilities will include:

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4 Windsor Square, Silver Street, Reading, Berkshire, United Kingdom, RG1 2TH
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- Working closely with an Account Director to understand the needs of the clients and healthcare professionals, and translate these into opportunities for the development of high-quality medical communication solutions
- Proactively driving projects forward and seeing them through to completion in a timely manner
- Working closely with internal teams at Porterhouse Medical to manage priorities and ensure that solutions are delivered to the highest standard
- Developing the ability to understand new therapy areas quickly and comprehensively, inspiring confidence with the Account Director
- Identifying opportunities for new business within existing accounts
- Building good working relationships with clients and healthcare professionals and attending meetings (in the UK and overseas)

Desired background and skills

We are looking for the very best graduates with a life science, English or business/marketing degree (or similar).

Specifically, we are looking for individuals with the following skills, attributes and qualifications:

- A bachelor's degree (2:1 or higher) and a strong academic record
- Strong literacy and numeracy skills, and excellent attention to detail

Applications

To apply, please send your CV and a covering letter to careers@porterhousemedical.com for the attention of Jan Coetzee (Talent Manager).

We do not accept unsolicited CVs from recruiters or employment agencies.

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